

Wednesday, August 14, 2013

**SENATE MEETING MINUTES**  
3:00 PM – 5:00 PM, ROOM E-106

*Call to Order at 2:12 PM Luis Martinez, ECCFA President*

## ROLL CALL

PRESENT: LAUREN ANDERKO, MICHELE BRYNELSEN, JESSICA CARPENTER, MARY ELFRING, DAN KOCHER, DAVID LAWRENCE, MARCIA LUPTAK, LUIS MARTINEZ, MARY O’SULLIVAN, DAVID REICH, JULIE ROTH, HOWARD RUSSO, ELEANOR SWANSON, KIMBERLY TARVER, BAUDELAIRE ULYSSE, SCOTT VASZILY, CASSANDRA WATSON

ABSENT: RICK BONNOM, CINDY HUTMAN, CHRISTINA MARROCCO, LORETTA MCCALLISTER, GARY NORDEN, PATRICIA O’BRIEN, JOEL PECK, WARREN PETO, WEB MASTER TAMMY RAY, ALISA SMITH-RIEL, CATHY TOMASIK, JESSICA WEDEMEYER,

Howard Russo moved to change the agenda order. Marcia Luptak seconded. The motion passed.

Luis Martinez appointed Roger Ramey to fill Linda Hefferin’s vacant senate seat for BUS/SSCT. Howard Russo moved to approve the appointment. Marcia Luptak seconded. Discussion ensued regarding the process of appointing Roger Ramey as a candidate. Luis stated there were not any other volunteers. The motion passed and Roger Ramey was approved to serve as the BUS/SSCT senator.

## RECOGNITION OF VISITORS & GUESTS

Roger Ramey

## REPORTS –

SECRETARY’S REPORT: KIM TARVER

### APPROVAL OF MINUTES

Jessica Carpenter recorded the minutes of the last meeting. Cassandra Watson moved to approve the minutes and Ellie Swanson seconded the motion. Question: Michele Brynelsen questioned the approval to attend summer Union Leadership Institute (ULI). She reported she did not attend. Personal issues prevented Dawn Munson and Irene Birkholz-Benter from attending as well. Candidates will be encouraged to attend the ULI in Westmont. The minutes were approved as presented. Scott Vaszily, Roger Ramey and Baudelaire Ulysse abstained.

TREASURER’S REPORT: GARY NORDEN

Luis Martinez and Howard Russo reviewed the proposed budget.

Highlights:

- There is little support amongst the executive board for increasing dues at this time.

- Committee consulted with Dan Kernler and action to move toward raising cap and lowering the percentage. Of late, the ECCFA has increased its income to a level that exceeds its needs.
- The savings account balance has been growing over time. Proposed transfer from savings to the budget allows ECCFA to stay at current dues structure and increase philanthropic giving.
- Last year, the ECCFA gave \$6800 to endow the ECCFA Foundation Scholarship. The proposed budget will increase the fund by adding \$10,000 AND allows \$500 for the ECCFA Scholarships with the idea that this will phase out as the ECCFA Foundation Scholarship fund grows.
- The ECCFA will demonstrate community support by increasing its level of giving across the district and surrounding communities. The budget proposes \$1000 in donations.
- The budget reflects support for defense fund and conferences.
- The budget proposes \$25,000 for negotiations expenses.
- The Elgin Trade Council actual dues increased as membership grows.
- Questions about spending and budgeting: costs for conferences, printing and constant contact are estimates.

There was general consensus to present the budget to the membership at the opening day meeting for approval.

#### PRESIDENT'S REPORT: LUIS MARTINEZ

During Division meetings, Tim Moore will visit each meeting to discuss online courses/MOOCs.

Questions: How do MOOCs address different learning styles? Do they meet all the students' needs? How does faculty fit into the new model? How is student engagement and feedback addressed? General education outcomes and critical thinking?

Communications with SSECCA leadership have been directed at supporting the negotiations process and the impact the associations have on each other and ways to support each other.

Met with insurance consultant Al Szabo to discuss the impact of changes in healthcare reform on insurance benefits and costs.

#### 1<sup>ST</sup> VICE PRESIDENT'S REPORT: HOWARD RUSSO

The negotiations team will share a PowerPoint with the membership providing history and overview of negotiations. The PPT will also be shared in the Sentinel and available to the entire membership.

#### 2<sup>ND</sup> VICE PRESIDENT'S REPORT: MARCIA LUPTAK

Faculty Development Committee Update: Remember to get pre-approval for credits associated with graduate course work; must be approved BEFORE the class starts.

Membership: send invitations to all new members to attend the orientation on Friday.

#### 3<sup>RD</sup> VICE PRESIDENT'S REPORT: CASSANDRA WATSON

No report

## COMMITTEE REPORTS -

### Elections & Committee Openings (Cassandra Watson)

- Negotiation Team: approve Michele Brynelsen, Health Professions; 1 faculty member from LVPA to serve on the Negotiation Team (preferably a full-timer), 1 faculty member from MSE to serve on the Negotiation Team (preferably a full-timer)
- 2 faculty members from BUS/SSCT to serve on the Assessment Committee (can be full-time, UA2 or UA1)
- ~~1 full-time faculty member from BUS/SSCT to serve on the Senate~~ Roger Ramey appointed at this meeting.
- 1 faculty member from HP to serve on the Curriculum Committee (can be full-time, UA2 or UA1)
- 1 faculty member from LVPA to serve on the Faculty Development Committee (only a full-timer)
- 3 UA2 faculty members to serve on the Senate
- 1 UA1 faculty member to serve on the Senate
- 1 UA1 faculty member to serve on the Negotiation Team
- Sick Bank: UA1 Opening
- Faculty Development: UA1 Opening

In division meetings, try to recruit candidates for the above openings.

## OLD BUSINESS

Emergency Preparedness: Ellie Swanson spoke regarding the safety committee. ECCFA members include Ed Kroll, Ed Thomas and Ellie Swanson. At the summer meeting, they were assured that faculty needs would be addressed with regard to the content and timing of the trainings. This training is linked to the Opening Day committee. Service on the Opening Day Committee was frustrating for ECCFA members.

## NEW BUSINESS

- Elect Negotiation Team:
  - Luis Martinez appointed Mary O'Sullivan (MSE) and Michele Brynelsen (HP). Dan Kocher moved to approve and Ellie Swanson seconded the motion. The motion passed.
- Project Back Pack- \$250.00 donation
  - Last year, the line up started at 3am. This year, people started lining up at 10 pm the night before. 1400 back-packs were distributed. It is unknown if any one was turned away. Luis is requesting to be reimbursed \$250.00. Dan Kocher moved and Cassandra Watson seconded to approve reimbursing Luis Martinez \$250 for project backpack.
- ECCFA Picnic- Request \$300.00 (\$100.00 tent, \$50.00 pinata, \$100.00 charcoal & paper goods, \$50.00 incidentals)
  - Cassandra Watson moved to approve funds up to \$300.00 for picnic expenses. It was seconded by Marcia Luptak. The motion passed.
- Illinois Labor History Society Application. Howard Russo moved to approve \$200 for membership. Ellie Swanson seconded the motion. Howard discussed the importance of membership. Members may visit <http://www.illinoislaborhistory.org> for details and may subscribe to "Today in Labor History" emails. The motion passed.
- IFT Union Leadership Institute- The dates are not yet posted. Sessions typically run in October, February and April Information will be shared as it becomes available.

- Snack Fund- Lauren Anderko will serve as “Snack Grandma.” Grandma is requesting member contributions of \$20 for the fall semester and \$20 for the spring semester.

## DIVISION ISSUES

## ADJOURNMENT

Cassandra Watson moved and David Lawrence seconded to adjourn 3:25 pm. Meeting adjourned.

**NEXT MEETING:** August 28, 2013, 3:00-5:00 PM, C120

## Addendum: ECCFA Important Dates for 2013 Fall Semester

September 2, Labor Day

September 11, ECCFA Senate, Library C-120, 3:00-5:00 PM

September 25, ECCFA Senate, Library C-120, 3:00-5:00 PM

October 9, ECCFA Senate, Library C-120, 3:00-5:00 PM

October 23, ECCFA Senate, Library C-120, 3:00-5:00 PM

November 6, ECCFA Senate, Library C-120, 3:00-5:00 PM

November 20, ECCFA Senate, Library C-120, 3:00-5:00 PM

November 28, Thanksgiving Holiday

December 4, ECCFA Senate, Library C-120, 3:00-5:00 PM

(Note: Classes End Thursday, December 12)

December 13, Grading Day & Graduation

December 16, Grades Due by 8:00 AM

Midterm Dates & Withdrawal Dates: [elgin.edu/withdraw](http://elgin.edu/withdraw)